



July 1, 2024

Dear Parent/Guardian,

Thank you for trusting your child's education to our staff at Vincent High School of Agricultural Sciences. In addition to education, your child's safety is a priority. If you are picking up your child early from school, you will need to come to the main office with a valid I.D. to sign the student out for early dismissal. Due to the high volume of classroom interruptions during the last period of the day, students who are being picked up for early dismissal must be picked by 2:00 pm. This will reduce the number of interruptions during class time and will be easier for the child to be dismissed as cell phones have not been distributed to classrooms by that time. Your child's success is our priority, and we would like to minimize all classroom interruptions.

We would also like to add that phone calls will **NOT** be transferred to classrooms during instructional hours. If you would like to speak to a teacher, feel free to send an email or contact the main office for a returned phone call before or after school. If it is an emergency, please contact the office and they will contact your child. Please make sure your household and emergency contact information is updated with the office so that we can reach you by phone.

Thank you for helping us implement a safe and hassle-free procedure.

Office Staff