



**MILWAUKEE
PUBLIC SCHOOLS**

July 17, 2024

Dear Parents/Guardians:

We have an Electronic Devices Procedure that will be followed every day.

Milwaukee Public Schools Administrative Policy 8.51 states that “students are prohibited from activating, using, or displaying electronic devices while on school premises.” This also includes school-related activities off school premises, such as field trips. To ensure compliance with this policy, all electronic devices will be collected upon entry to the school building and stored in a secure location throughout the day.

All devices will be returned at the end of the school day in scheduled 7th hour classes; it is imperative that students attend their assigned 7th hour class to retrieve their device(s). Seniors who are not scheduled for a full day of classes may retrieve their devices from the main office before leaving. Students who have an **approved, excused** release (such as for a doctor appointment) can also retrieve their devices from the main office before leaving.

If your child is found during the day with their cell phone it will be confiscated and kept in our vault for 7 days. If it is the first time offense, a parent may come up to the school to speak to an administrator to get the phone back.

As a restorative practices school, we are committed to fostering full engagement in class and offering any needed supports to all students with regard to this new procedure. However, please keep in mind that adherence to this policy is **not** optional and that if you and/or your child(ren) are hesitant of having electronic devices collected, I encourage you to leave those devices at home.

Administrative Policy 8.51 states that “the school and school district will not be financially responsible for lost or stolen items” if electronic devices are brought to school.

As a final reminder, if you need to reach your child(ren) during the school day for an emergency, simply contact the main office, and our staff will locate your child(ren), so that you may speak with him/her/them.

If you have any questions or concerns, please don't hesitate to contact me.

Sincerely,

Heidi Zealley
Principal Vincent High School