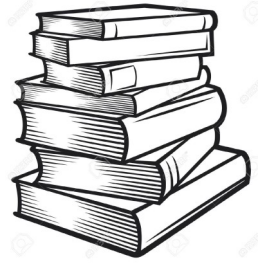


# Welcome to English 9



## Contact Information:

**Ms. Kunde**

**Email:**

**kundesj@milwaukee.k12.wi.us**

**Phone: 414-906-4966**

**Office Hours: T,R 2:45-3:25,  
room 317**

Course Description: The central purpose of this course is to expand students' foundational skills in all communication arts. These include reading, analyzing literature, writing, listening, speaking, discussing, using language, understanding media, using technology, and employing research skills. Students will apply these skills as they continue to develop their abilities as creative and critical thinkers.

## Required Course Materials:

- 3 ring binder, exclusively for this course
- 5 divider tabs: Reading Literature, Reading Information, Writing, Language, Warm-Ups
- Loose leaf paper
- Pens: blue or black ink
- Pencils (for testing)
- Colored Pencils
- Index cards (240 for the year)
- RUHS Planner provided by Riverside)



## Remind for English 9

Text "@kunde9" to 81010

Reply to the message with your first and last name.

## Course Expectations

### Be Responsible

I will participate in class

I will be responsible for my own learning

### Be Respectful

I will respect myself, my classmates, my teacher(s) and the learning environment

I will be on time for class

### Honor Academics

I will be prepared for class every day

I will do my best, try my hardest, and give my all

### Be Safe

I will honor all school and classroom rules

I will use appropriate language

# Cell Phone Policy

The internet and electronic devices have permeated our society, and do have a large amount of positive impact. Research shows, however, that in the classroom a cell phone is more of a distraction than a benefit. For that reason, student cell phone use will be prohibited during my classes. Chromebooks are available for student use for educational purposes. Upon entry into the classroom, all cell phones and other electronic devices must be silenced and put away out of sight. Students will be denied entry to the classroom until their device(s) are securely stored. It is my strong recommendation that students leave their cell phones in their locker during the class period. Additionally, if a student chooses to use their cell phone during class, the below listed discipline plan will be followed. If parents need to contact their student during school hours, they should call the attendance office to have their message relayed.

**First Offense: Warning and/or confiscation by the teacher**

**Second Offense: Device is confiscated by or given to an administrator to be held until the end of the school day and documented.**

**Third Offense: Office referral to administration, phone confiscation until parent meeting.**

## MPS District Cell Phone Policy

Cell phones and all other electronic equipment should not be seen, heard, or used in the classroom/library unless otherwise directed by the classroom teacher. If a student's phone is seen, heard, or used in the classroom/library the following consequences will be adhered to:

Chronic or repeated violation of the use of cell phones or other electronic equipment beyond the third offense may result in a student being placed on an electronic device check in/check out contract and/or receiving a suspension from school.

If a student refuses to comply with the collection of their electronic device, an office referral will be submitted for Refusing to Follow Rules, which will result in further disciplinary action (i.e. parent conference, detention, community service, or suspension.)

As per MPS policy, if a student uses a communication device to endanger the physical safety or mental well-being of others, *the student will be recommended for expulsion*. Unauthorized use of recording equipment (i.e. camera/video phones, digital cameras, camcorders, etc.) may result in a suspension and/or referral to the Division of Student Services for a Central Office hearing.

**RUHS is not responsible for any lost or stolen property.**

Consequence for the use of cell phones or other electronic equipment to copy or cheat (storing notes on a cell phone or calculator, sending messages or pictures of tests/assignments with questions and/or answers, looking up answers on the internet, etc.) is a serious offense and will include: a failing score on the assessment/assignments, school detention, or suspension.

**The use of cell phones or other electronic equipment in the testing environment will automatically result in a failing score.**

# Policies and Procedures

**Tardy Policy:** The student's place is always in the classroom. Students are to be in class and ready to learn (cell phones put away, materials out and read, warm-up started) when the bell rings. Students that are tardy to class may be expected to complete any of the following things at the teacher's discretion as determined by tardiness habits:

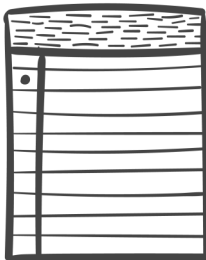
✓ Poetry Recitation ✓ Vocabulary Use ✓ Tardy Room (136)

\*Student entry into the classroom when tardy will be up to the teacher's discretion on a case-by-case basis.

**Late and Absent Work Policy:** Late work will not be accepted. It is the student's responsibility to complete their work in a timely manner and to ensure that it is submitted when due. In the case of an absence, students may turn in the work that was due on the day of the absence as long as they have a yellow "excused absence slip" from the attendance office. All work is due on the day of the student's return to school.

In the case of an absence, students are expected to obtain their missed work from the absent work file located in the classroom. All missed assignments are due two class days after the student's return, unless otherwise discussed on an individual basis with the teacher. Students have two student service days to make up any missed assessments.

**Food and Drink Policy:** Students may not eat in the classroom. Drinks are acceptable as long as they have a cap or lid that closes. Students in 1<sup>st</sup> hour will be allowed to eat breakfast in the classroom until 7:45am.



**School Wide Reading and Writing Strategies:** Starting with the 2015-2016 school year, RUHS has adopted a school wide reading and writing strategies to increase the literacy and college and career readiness of students. Those strategies are:

Reading = Close Reading with Annotation

Writing = Claim, Evidence, Reasoning/Explanation

Students will participate in literacy lessons across all contents throughout the 2017-2018 school year.



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**Seating Policy:** Students are expected to be in their assigned seat at the start of class and stay there for the entirety of the class period. If a student refuses to do so, they may be marked absent and/or removed from the classroom.

Additionally, students are expected to remain in their assigned seat for the entirety of the class period. If a student needs to leave their seat for any reason (throw something away, use a Kleenex, etc.) they must ask permission from the instructor prior to getting up for any reason.

**Homework Policy:** The policy of Riverside University High School is to assign homework in all classes. Research has demonstrated that schools that require homework show higher student achievement than schools that make little use of it. Increased homework time results in more readiness to meet the required State Standards, and higher grades for students of all ability levels. Homework also develops responsibility, self-reliance and resourcefulness which are requisite skills for success in post-secondary endeavors. To this end, students should use the daily planner to record and monitor homework assignments. Most assignments will, at minimum, be started in the classroom. Take home assignments typically include work not completed in during the class period, additional preparation activities, and vocabulary study.

## Standards Based Grading

The content of this course will be broken down into main content standards or objectives. Within each standard, assessments will be given the following grades: AD, PR, BA, MI, or O. As new pieces of evidence in each standard will be collected through tests, quizzes, projects, presentations, assignments, etc., older grades can be replaced. This is to ensure that final grades reflect current knowledge of the student, rather than a student's early efforts.

Grade	Meaning of Grade
Advanced (AD)	<ul style="list-style-type: none"><li>• The student consistently exhibits mastery of the course objective.</li><li>• The student is exceeding grade level expectations</li></ul>
Proficient (PR)	<ul style="list-style-type: none"><li>• The student provides evidence of mastery of the course objectives regularly.</li><li>• The student is meeting grade level expectations.</li></ul>
Basic (BA)	<ul style="list-style-type: none"><li>• The student provides evidence of a beginning understanding of the course objective.</li><li>• Means the student almost understands, but makes significant errors that need to be remedied.</li><li>• The student is performing just below grade level expectations.</li></ul>
Minimal (MI)	<ul style="list-style-type: none"><li>• The student attempts the task but provides no evidence of mastery of the objective.</li><li>• Means that the student is still learning and makes some major errors.</li><li>• Student is performing far below grade level expectations.</li></ul>
No Evidence (O)	<ul style="list-style-type: none"><li>• The work was not attempted or it was plagiarized.</li></ul>

## Grading & Assignments

Students will complete two types of assignments: Preparation and Performance.

Students will be assigned **preparation** activities on a regular basis which are designed to move students towards achievement of the course standards. Preparation work and activities are an expected component of the course. Preparation activities cannot be revised or redone.

**Performance** assignments are how students demonstrate their level of mastery of the course standards. Performance assignments will require students to apply the skills they have gained from completing the preparation activities. These performance activities could be tests, quizzes, essays, projects, or some other demonstration of understanding. The final grade will be the comprehensive pattern of student achievement of all the submitted performance work. Performance tasks may address multiple standards at a time. Students may re-attempt (review-revise-redo) a performance activity on a case-by-case basis after meeting with their teacher outside of class.

## Final Assessments

All students will be taking the course final assessments at the end of semesters 1 and 2. Students that have demonstrated proficiency (letter grade of 'B' or higher) in a course and have met the following criteria may be exempt from the final assessment for the course.

The criteria for students to exempt from the course final assessment are: 1. must demonstrate proficiency (letter grade of 'B' or higher) 2. have 95% attendance or higher in the course (no more than 4 excused absences) 3. no unexcused absences 4. off the Unfinished Business List (fees and fines)

\*Exemptions are granted at the teacher's discretion and on a case-by-case basis; exemption may be denied based on individual grades on English standards, even if the aforementioned criteria have been met.

## Progressive Discipline Plan

Discipline procedures are designed to preserve and protect that integrity of the learning environment. Appropriate student behavior is expected at all times in and out of the classroom. At Riverside, we expect students to adhere to codes of integrity, respect, and community. If a student exhibits any behavior that is contrary to these standards, the following actions may be taken:

**First Offense:** Verbal or non-verbal redirect. Students will be cautioned and reminded of the classroom rules, expectations, and the RUHS Citizenship rubric, and is expected to correct their behavior immediately.

**Second Offense:** Behavior reflection. Students will be asked to step in the hall and complete a behavior reflection form, concentrating on remedying the repeated behavior(s). Upon completion, the student will have a 1:1 conference with the teacher, and the behavior reflection will be taken home to receive a parent/guardian signature as acknowledgement. If the reflection is not signed within two days, the student will be issued a lunch detention to be served within two school days. If lunch detention is not served, an immediate behavior referral will be issued.

**Third Offense:** Parent contact. Parent/guardian will be contacted for behavior that is ongoing or severe in nature. The student's grade level administrator,, guidance counselor, Family Teachers (if applicable), and school psychologist (if applicable).


**Fourth Offense:** Family 5 Intervention meeting. A meeting will be held between the student and all Family 5 teachers to discuss ongoing behavior and possible solutions. Grade level administrator, parent/guardian, guidance counselor, and school psychologist will also be invited.

**Fifth Offense:** Behavior Referral. The student will receive a written behavior referral and will be required to meet with their administrator to resolve the issue. Student must submit a signed referral resolution and conduct a 1:1 Conference with the teacher prior to readmission to the classroom.

**Sixth Offense:** Reinstatement conference. If another behavior referral needs to be written, student, teacher, administrator, parent/guardian, guidance counselor, and school psychologist will need to meet to discuss the continued placement in the classroom.

### RUHS Citizenship Rubric

To earn a grade you must meet 3 or more criteria in one grade band.

	Be <u>R</u> esponsible	Be <u>R</u> espectful	<u>H</u> onor Academics	Be <u>S</u> afe
<b>A</b>	<b>Always</b> <ul style="list-style-type: none"> <li>on time to class</li> <li>phones, electronics are off and unseen</li> <li>food and drinks are not present during class (except water)</li> </ul>	<b>Always</b> <ul style="list-style-type: none"> <li>respectful of staff, students and school property</li> <li>uses appropriate language</li> <li>demonstrates appropriate school behavior</li> </ul>	<b>Always</b> <ul style="list-style-type: none"> <li>prepared for class</li> <li>participates</li> <li>on task</li> <li>works to potential</li> <li>demonstrates academic integrity</li> </ul>	<b>Always</b> <ul style="list-style-type: none"> <li>follows school and classroom rules</li> <li>follows staff directives</li> <li>secures personal belongings</li> <li>follows dress code</li> </ul>
<b>B</b>	<b>Consistently</b> <ul style="list-style-type: none"> <li>on time to class</li> <li>phones, electronics are off and unseen</li> <li>food and drinks are not present during class (except water)</li> </ul>	<b>Consistently</b> <ul style="list-style-type: none"> <li>respectful of staff, students and school property</li> <li>uses appropriate language</li> <li>demonstrates appropriate school behavior</li> </ul>	<b>Consistently</b> <ul style="list-style-type: none"> <li>prepared for class</li> <li>participates</li> <li>on task</li> <li>works to potential</li> <li>demonstrates academic integrity</li> </ul>	<b>Consistently</b> <ul style="list-style-type: none"> <li>follows school and classroom rules</li> <li>follows staff directives</li> <li>secures personal belongings</li> <li>follows dress code</li> </ul>
<b>C</b>	<b>Frequently</b> <ul style="list-style-type: none"> <li>on time to class</li> <li>phones, electronics are off and unseen</li> <li>food and drinks are not present during class (except water)</li> </ul>	<b>Frequently</b> <ul style="list-style-type: none"> <li>respectful of staff, students and school property</li> <li>uses appropriate language</li> <li>demonstrates appropriate school behavior</li> </ul>	<b>Frequently</b> <ul style="list-style-type: none"> <li>prepared for class</li> <li>participates</li> <li>on task</li> <li>works to potential</li> <li>demonstrates academic integrity</li> </ul>	<b>Frequently</b> <ul style="list-style-type: none"> <li>follows school and classroom rules</li> <li>follows staff directives</li> <li>secures personal belongings</li> <li>follows dress code</li> </ul>
<b>D</b>	<b>Occasionally</b> <ul style="list-style-type: none"> <li>on time to class</li> <li>phones, electronics are off and unseen</li> <li>food and drinks are not present during class (except water)</li> </ul>	<b>Occasionally</b> <ul style="list-style-type: none"> <li>respectful of staff, students and school property</li> <li>uses appropriate language</li> <li>demonstrates appropriate school behavior</li> </ul>	<b>Occasionally</b> <ul style="list-style-type: none"> <li>prepared for class</li> <li>participates</li> <li>on task</li> <li>works to potential</li> <li>demonstrates academic integrity</li> </ul>	<b>Occasionally</b> <ul style="list-style-type: none"> <li>follows school and classroom rules</li> <li>follows staff directives</li> <li>secures personal belongings</li> <li>follows dress code</li> </ul>
<b>U</b>	<b>Rarely</b> <ul style="list-style-type: none"> <li>on time to class</li> <li>phones, electronics are off and unseen</li> <li>food and drinks are not present during class (except water)</li> </ul>	<b>Rarely</b> <ul style="list-style-type: none"> <li>respectful of staff, students and school property</li> <li>uses appropriate language</li> <li>demonstrates appropriate school behavior</li> </ul>	<b>Rarely</b> <ul style="list-style-type: none"> <li>prepared for class</li> <li>participates</li> <li>on task</li> <li>works to potential</li> <li>demonstrates academic integrity</li> </ul>	<b>Rarely</b> <ul style="list-style-type: none"> <li>follows school and classroom rules</li> <li>follows staff directives</li> <li>secures personal belongings</li> <li>follows dress code</li> </ul>