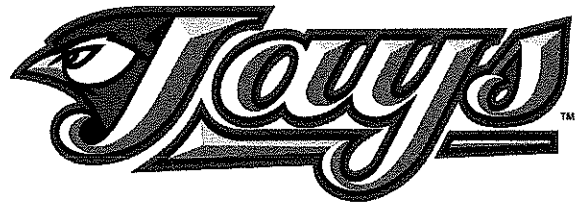


Milwaukee

Recreation

Experience Life!



Camp Parkside
Recreation
Family Handbook 2018-2019

Director: Mrs. Venus

Assistant Director: Mr. Will

reederc@milwaukee.k12.wi.us

hunfaf@milwaukee.k12.wi.us

414.294.1687

Milwaukee Public Schools-Department of Recreation & Community Services

Welcome! *We are pleased to take this opportunity to welcome you and your family to Camp Parkside, a unique and innovative program for school children, ages 3-12.*

Our camp is designed for the convenience and benefit of the elementary school family. We offer after school activities on a daily basis. Camp Parkside is open on school days, from 6:30 a.m. to 6:00 p.m. (Contingent upon registered students.)

Camp activities include: tutoring, sports, games, computer technology, gym, arts and crafts and more.

****Please Note:** Camp Parkside will be open when MPS schools are closed for banking days, conferences, and some holidays. Camp follows all weather related closures.

The mission of this program is to provide a safe, healthy, supervised and fun environment for children during the school year. The camp is child centered and designed to benefit each child emotionally, physically, socially and educationally.

Camp Parkside's staff consists of qualified adults who share the philosophy that all children can learn, and that quality developmental recreation experiences help support the educational goals of Milwaukee Parkside School for the Arts.

This Family Handbook has been written to inform you and your children about Camp Parkside, our purpose, activities, staff, and expectations. With this in mind, your suggestions and support will be the main reason for our continued success.

Please read the handbook carefully and if you have any questions, call us at 414.294.1687 or stop in and see us. Welcome to our camp!

Contact Information

Here is how to reach the Before & After School Program Staff

Director:	Mrs. Venus	414.294.1687	reedercv@milwaukee.k12.wi.us
Assistant Director:	Mr. Will	414.294.1687	huntwf@milwaukee.k12.wi.us
Principal:	Ms. Hillman	414.294.1605	hillmala@milwaukee.k12.wi.us

Dear Camp Parkside Families,

We would like to take this time to welcome everyone to Camp Parkside! We want to share with you some of the exciting things that are happening for the 2018-2019 school year.....

First, I would like to introduce ourselves. Mrs. Venus is the director at Camp Parkside. Our Assistant Director is Mr. Will, and we will be here for you with any questions or concerns you may have. You may reach us at 414.294.1687. We are very excited to get to know and welcome back each of our new and returning families!

The camp rate remains at \$4.50/hour. We will be open days that school is closed such as banking days, convention days and some breaks/holidays (see attached list). Camp Parkside is open starting at 6:30 a.m. daily until 6:00 p.m. (Contingent upon registered students.)

Please let your friends and family know that Camp will accept 3 and 4 year old children who are not enrolled in a head start or formal school program. These children will enjoy a safe environment with a fun academic focus.

In this packet you will find Camp Parkside's fees, registration forms, rules, regulations. Please pay close attention to the documents that require your information and return these as soon as possible.

As always if you have any questions, you may contact us (please see Director's contact information below). We are really looking forward to a successful new year in which your child(ren) learn, create and play in a safe environment where they can just be themselves!!

Contact Information:

Director: Mrs. Venus 414.294.1687 reedercv@milwaukee.k12.wi.us

Assistant Director: Mr. Will 414.294.1687 huntwf@milwaukee.k12.wi.us

Best regards,

Mrs. Venus Parkside Director

Mr. Will, Parkside Assistant Director

Camp Parkside
2018-2019 Camp Parkside
For children ages 3-12
General Information

- Hours:** Monday through Friday, 6:30 a.m. to 6:00 p.m. (Contingent upon registered students.)
- Registration:** Registration fee for camp is \$10 per child. (Wisconsin shares parents must be approved and pay registration fee at time of registration. All families must pay registration fee and first two weeks of camp in advance at time of registration.)
- Age Requirement:** All children attending camp must be 3 years old (and up) on the first day of camp. Children must be toilet trained. No pull-ups are allowed unless medically necessary and documented before registering.
- Transportation:** Not required.
- Snack:** Snack will be provided between 4:00 p.m. and 4:30 p.m.
- Refund policy:** No refunds will be honored after camp begins. Partial refunds may be given if requests are received at camp prior to the week the child is enrolled. All refunds are subject to a \$5 service fee per child. Returned checks are charged a \$30 fee.
- Medication:** If a child needs medication dispensed, a medical release form must be filled out by the parent and doctor. If the medication is over the counter, the parent may fill out the medical release form and return it to camp.
- Information:** For more information, please contact Mrs. Venus or Mr. Will

Camp Parkside Fee Information

Camp Parkside is open from 6:30 a.m. until 6 p.m. The fees for the 2018-2019 school year is as follows:

6:30 a.m. -8:55 a.m. Before school fee = \$4.50/hour

9:00 a.m. – 3:30 p.m. All day 3&4 year old program fee = \$4.50/hour

4:00 p.m. – 6:00 p.m. After school fee = \$4.50/hour

MPS closed days the fee is \$25 per day and \$15.00 per additional siblings.

Registration fee is \$10 per child.

Late Fees

A fee of \$5 will accumulate for every 5 minutes after 6 p.m. closing time. Also, Child Protective Services will be called if you are more than 15 minutes late and have not called Camp Parkside at 414.294.1687 with and update.

Payments

Payment is required by the Friday of the week before the child attends camp (i.e. in advance of the week attending). Checks can be made payable to Camp Parkside. Pre-payment ensures a streamlined book keeping and billing system. Any account balance more than two weeks past due will require collective action – this includes overdue notices and possible disruption of attendance.

There is a locked deposit box for payments located in the Director's office. There is always a director on duty to assist you. You will receive a receipt for all payments.

We appreciate your cooperation. Please call if you have any questions or concerns. 414.294.1687.

Dear Camp Parkside Parents:

Below is a list of dates Camp Parkside will be open and closed during the school year. The fee for Camp is \$25. There may be an additional fee for field trips.

October 19, 2018	Parent/Teacher Conferences
October 22, 2018	Parent/Teacher Conferences
November 6, 2018	Record Day
December 21, 27, 28, 2018	Winter Break
February 19, 2019	Professional Development
March 15, 2019	Parent/Teacher Conferences
April 2, 2019	Professional Development
April 15-18, 2019	Spring Break
April 22, 2019	Spring Break

Camp will be closed the following dates:

September 3, 2018	Labor Day
November 21-23, 2018	Thanksgiving Break
December 27-28, 2018	Winter Break
January 1-2nd, 2019	Winter Break
January 21, 2019	MLK Day
February 18, 2019	President Day
April 19, 2019	Good Friday
May 27, 2019	Memorial Day

If you have any questions, please contact Camp Parkside at
414.294.4687