

# MSL PTSA Minutes

Date:	Wednesday, September 16, 2020
Time:	5:30pm-6:30pm
Present:	Lori Banks (President), Joshua Parish (Vice President), Magda Franco Banaszak (Parent Coordinator/Ms. M.), Janet Friestad (Treasurer), Pam Gende, Latasha Parish, Sophia Parish, Sarah Borges (Secretary)

Welcome and Introductions: Committee members took a moment to introduce themselves.

- Meet the 2020-21 Officers of the MSL PTSA:
  - Lori Banks - President
  - Joshua Parish - Vice President
  - Janet Friestad- Treasurer
  - Sarah Borges - Secretary
  - Magda Franco Banaszak - MSL Parent Coordinator
- Thank you Ms. Gende, Mrs. Parish, and Sophia for joining us.

## New Items

- MSL PTSA meetings will be every 1st Wednesday of the month.
- Treasurer Update:
  - Ms. Friestad wrote one check since March 31, 2020 for our insurance with the state. She and Ms. Banks will complete the fiscal form. All outstanding checks are in.
  - \$4,138.13 balance
- Fundraising - How PTSA supports the efforts of teachers and students. Discussion around options/ideas/messages from the community:
  - ClubChoice (order online, delivered to homes), candy sales, popcorn: Consider how to make funds before Christmas. The most profitable fundraisers are coffee and popcorn. Must consider availability of volunteers to help with

sorting, distribution, etc. Feasible route might be direct shipment to homes. We could also set-up on the lawn of the school and have families walk-up with minimal person-to-person contact. Culvers also with their flier - this way, the funds come to us without us having to do anything.

- Students are meeting virtually. There are groups that we can support. Grants are tied to fundraising. Grant program process:
  - Current: \$200 each, with four awarded a year.
  - Idea: We could break it down into smaller grants but increase the amount of grants awarded. (Eight \$100 grants/year or two per quarter.)
  - Mr. Parish to update the application form.
  - Ms. M. to send information to MSL staff listserv
  - For students to apply, they need an advisor to sign-off on the application. Does a student applicant need Dr. Baez' signature?
- Supporting teachers and students with virtual learning: Shared some pros and cons of virtual learning; idea to survey seniors or one group at a time to hear from them about what they think would be a way the PTSA can support.
- MSL PTSA additional roles: Need to get more people to attend meetings; it will help to get meeting link on MSL parent website. Task: Everyone invites one person to the next meeting.

Questions, concerns, other:

- Discussed platform for future meetings (i.e., Zoom, Google Meets) and the process for submitting minutes.
- Discussed the process to pay dues: add membership drive to the agenda for the next meeting. Membership Hub - Janet will look into this to find out what membership information is entered and how members can do everything online. Ms. Gende and Ms. Friestad will work together to get us more information for the next meeting.
- Family Interest Survey - to go out so Ms. M. can gain ideas.
- School Engagement Council - needs more members
- Committee contact list: Ms. Borges to put together
- Send future agenda items to Ms. Banks.

Respectfully submitted by: Sarah Borges, Secretary