

**Parent Teacher Student Association (PTSA)**

**Milwaukee School of Languages (MSL)**

**Meeting Minutes-Wednesday, 03/04/2020**



1. Welcome, Introductions, & Agenda- Seven parents and one staff member participated in the meeting.
2. Membership Update-**Janet Friestad** was not able to be in attendance. **Ms. Friestad** shared with **Sarah Harris** that we have no new members since our last meeting.
3. Treasurer's Report-**Janet Friestad** was not able to be in attendance. **Ms. Friestad** reported to **Sarah Harris** that there have been no financial transactions since the last meeting.
4. Updated By-Laws to be voted on-This measure was tabled for our next meeting since two officers were not in attendance at the meeting.
5. Update-February Mini-Grant Applications-**Sarah Harris**  
GSA was informed they were selected as the February grant recipient. GSA was asked for a staff advisor's signature on the form, which **Magda Franco Banaszak** was able to obtain. All other applicants were asked if they wanted to remain in the running for the April grant selection. All (Stress reduction tools/School Psychologist, Middle School Teacher/calculators and headphones, and Be Inspired Works) responded that they did want to remain in the running, but no response was received from Girls on the Run. The December grant winner (Hope Squad) was contacted because they have not submitted any receipts. Ms. Janacek reported that they have not spent their grant monies to date. They were instructed to turn in receipts when monies are spent. **Magda Franco Banaszak** shared grant application from Kristi Smet and Amy O'Neil for the Computer Science program.
6. Art Club Donation Wish List-**Magda Franco Banaszak** provided her wish list for art club supplies to **Lori Banks** who will be creating a Sign Up.Com doc in the near future.
7. Supplies for Staff Work Room-Update given by **Elizabeth Schmid-Magda Franco Banaszak** sent out email to staff to provide their wish lists (Due date is 3/10/2020). Sign Up.Com document will be created soon by **Lori Banks**.
8. Parent Education Night-District Crisis Plan-**Magda Franco Banaszak, Parent Coordinator-Dr. Baez** reported to **Sarah Harris** that he is working out details of presentation and he and a representative from the Safety Department will present to parents and other MSL community members who attend. Date to be determined and then announced.
9. Ex-curricular Guide for MSL middle and high schools-**Janet Friestad** was not able to be in attendance at tonight's meeting. She plans to report back on this item at our April meeting.

10. Sign Up for PTSA Table at Spring Parent Teacher Conferences, March 2020-Sign Up.com doc has been created by **Lori Banks**  
Spring Parent Teacher Conference Dates: Tuesday, March 17<sup>th</sup> and Thursday, March 19<sup>th</sup> (4:15 to 8:00 p.m. both nights). Sixteen volunteers for the eight time slots are needed. Two parents have signed up but more volunteers are needed. **Ms Lori Banks** has put the sign up document on our Facebook page. We plan to get the Sign Up .com link out to parents in other ways, for those who are not on Facebook. Thank you, **Lori!**
11. PTSA Food Truck Night/MSL Fall Open House-Date not yet determined. Planning and soliciting vendors can not begin until we receive Fall Open House date.
12. Next deadline for PTSA Mini-Grant Applications 04/01/2020-Final grant to be awarded for the 2019/2020 school year. Mini-Grant Application Guidelines and Application form were shared with all in attendance. **Sarah Harris** to print out new grant applications and provide a list of grant applicants that have been submitted already this year so PTSA can choose grant recipient at our next meeting.
13. Staff Appreciation Breakfast and Raffle-May 6, 2020-Sign Up.Com doc to be created and shared by **Lori Banks**. Food, beverages, paper products, raffle prizes and volunteers are needed.
14. MSL PTSA Officer Vacancy: New PTSA Secretary is needed to take over for **Sarah Harris**, current Secretary whose youngest daughter is graduating from MSL this May. Sarah would like to orient the replacement to the position/expectations/procedures this Spring if possible but is willing to do this over the summer or in the fall if necessary. Sarah has reached out to several parents privately and individually and has also posted about the vacancy on our MSL Parent Facebook Page.
15. Gesture of Sympathy for Dr. Baez by PTSA-**Sarah Harris** plans to get a sympathy card. PTSA was not able to discuss what this gesture for Dr. Baez will be at tonight's meeting. However, officers plan to discuss and decide on this at our 3/7/2020 Officers Planning Meeting.
16. Officers and Parent Coordinator have scheduled a planning session for *Saturday, March 7<sup>th</sup> at 4:30 p.m. at La Fuente on Blue Mound Road.*
17. Questions, Concerns, Suggestions, Ideas, and Other Input...  
  - \***Dr. Baez** shared that a district response to the Coronavirus was released today.
  - \***Dr. Baez** also said there will be several upcoming meetings/listening sessions to discuss MPS's Three Tiered Bussing Plan.
  - \***Andrew Nielsen**, a parent from French Immersion, who is the Amity Intern Representative and is on the French Immersion Board, talked to the group about the Amity Intern program. He would like to get out the word about the need for family hosts for interns. The Amity program is also in need of host families for the German interns. If you have questions about hosting a French intern, feel free to email Andrew Nielsen at [awnielsen@gmail.com](mailto:awnielsen@gmail.com)
  - \***Magda Franco Banaszak** shared staff request for PTSA to fund dinner for staff for the 3/17. Parent Teacher Conference Night. Soda is being provided from another source. **Debbie Knepk**e will look into what \$250 could cover at Triciclo, local empanada business. Ms. Banks is going to set up a Sign.Com doc so parents can donate desserts. breads, chips, and other items.
18. Next Meetings  
  - \*Wednesday, April 1<sup>st</sup>- 5:30-6:30 p.m.,*
  - \*Wednesday, May 6<sup>th</sup>-5:30-6:30 p.m.*

Wednesday, 05/06/2020 will be our final PTSA meeting of this school year. Our tradition in recent years has been to have this final meeting off-site. We have met at Kam's Thistle and Shamrock in the back room (84<sup>th</sup> and Lisbon) but we are considering going somewhere different this year.

*Meeting minutes respectfully submitted by Sarah Edmonds Harris, PTSA Secretary- 03/04/2020.*