

## Milwaukee School of Languages

### PTSA (Parent Teacher Student Association) Meeting Minutes

Wednesday, 01/08/2020 from 5:30-6:30 p.m.



1. Welcome & Introductions-1 staff member and 11 parents were in attendance.
2. Membership Report-report to be given at our next meeting. We are at approximately 59 members.
3. Treasurer's Report-**Ms. Janet Friestad** is taking over as Treasurer. Thank you! Our only expense since the last meeting was the donation for Ms. Gardner's (Teacher's) memorial from PTSA.
4. PTSA Bylaws: we need to update, renew, and vote on our by-laws. Officers will look at them before our next meeting (February 5, 2020) so we can move forward on approving them.
5. MSL parent list/document was together by **Ms. Tiffany Robinson**-Thank you! It will be shared with officers and put in MSL PTSA Google docs for future use.
6. MSL Parent Page on Facebook recent issue was discussed. We talked about recent school concern that several parents wanted to post about on our page. Administrators of the page, **Ms. Lori Banks** and **Ms. Sarah Harris**, didn't feel comfortable approving the posts about a sensitive issue. Instead, Ms. Banks and Ms. Harris reached out to school personnel including our administrator.
7. Staff room wish list-**Ms. Elizabeth Schmidt** is our point person. Thank you! **Ms. Magda Franco Banaszak** has been soliciting staff input for what staff supply needs. **Ms. Magda Franco Banaszak** shared some items Ms. Knopp (Math Teacher) expressed an interest in. They include decorative supplies including Sharpies with different colors and tips and special duct tape. We may add this to one of our Sign Up.com docs in which we are already planning to ask for donations.
8. **Ms. Magda Franco Banaszak's** Art Club-donation wish list was created by **Ms. Franco Banaszak**. She is giving this list to **Ms. Lori Banks** who plans to create and disseminate a Sign Up.com doc to request that interested parents donate art supplies for the Art Club and various MSL beautification efforts by the Art Club. Thank you, **Ms. M** and **Ms. Banks!**
9. MSL activity document-started by **Sarah Harris** and **Josh Parish**. We will bring the document we have started to our next meeting. We can decide on any needed additions and how we want to get the activity guide out to the MSL community. We also discussed looking at current school extracurricular offerings to determine if there are other social, athletic, and/or academic opportunities we would like to be added at MSL.
10. Staff Appreciation breakfast and raffles will occur in early May again this year. We plan to do a Sign Up.com doc for this. **Ms. Griggs**, **Ms. Franco Banaszak**, and **Ms. Banks** are willing to help

that morning. We are interested in having it on 05/05/2020 or 05/07/2020. **Ms. Magda Franco Banaszak** to ask **Dr. Baez**, Principal, about his date preference for the Staff Appreciation Breakfast.

11. Open House/PTSA Food Truck Night/Fundraiser-Fall 2020-we discussed possibly forming a sub-committee to plan this event. We need to get the Open House date to be able to start working on getting vendors. The first day of school will be 08/17/2020 so will be sometime after that date.
12. PTSA Table-Spring Parent Teacher Conferences, mid-March 2020-Sign Up sheet to be forthcoming. We plan to have several slots for parent volunteers each Conference Night. Several parents expressed an interest and willingness to volunteer at the table.
13. Next PTSA Mini-Grant Deadline is 02/01/2020-**Ms. Sarah Harris** will send an email with the link to mini-grant application to MSL staff as well as a reminder of the deadline date. We did receive one application so far. It is for the Gender Sexuality Alliance (GSA).
14. Next PTSA meeting-February 5, 2020, 5:30-6:30 p.m.
15. PTSA Secretary Vacancy for the 2020/2021 School Year. **Ms. Sarah Harris** will be stepping down after having this post for quite a few years. Sarah is hoping someone will come forward in late winter/early spring so she can orient them to the position and responsibilities.
16. Questions, Concerns, Suggestions, & Ideas
  - A. It was suggested that we have a speaker talk about Active Shooter Policy/Procedures. **Ms. Lori Banks** to talk to **Ms. Magda Franco Banaszak** about setting up this parent education session sometime this school year, possibly before or after a monthly PTSA meeting.
  - \*B. Two parents expressed concern with the math program at the middle school level. It was suggested concerns are put in writing and given to **Ms. Lori Banks** (PTSA President) or **Ms. Magda Franco Banaszak** (Parent Coordinator) for them to pass on to administration and/or math department.

Meeting minutes respectfully submitted by Sarah Edmonds Harris, MSL PTSA Secretary, 01/08/2020