

**Parent Teacher Student Association (PTSA) of
Milwaukee School of Languages**



Meeting Minutes

5:30 p.m. on Wednesday, September 5th, 2018

1. Welcome
 - a. Introductions-we had 3 parents from the German program, 4 parents from the French program, 1 parent from the partial Spanish program, and one staff member present.
 - b. Membership-Last year-101 members (95 adults and 6 students). This year's goal is 110 members. Currently at 33 members (20 adults and 13 students).
 - c. Budget for 2018/2019 school year-spreadsheet from Treasurer Pam Gende provided and explained.

2. Update
 - a. Food Truck Night/Open House on 09/29/2018-Good feedback. We had 3 dessert vendors this year; this may be a bit much. There is a MFIS parent Shelley Long who coordinates food truck events and may be able to help us in the future. One of our French program parents to reach out to her. Some of the food trucks sold beverages even though we told them not to because we were selling them (donated by Pepsi). We will work on communicating this to them better next year. We would like to get a date for Open House earlier next year to secure great food trucks. We need to let families know about available seating and bringing chairs to sit and eat outside (put this info in the flyer.)

Please note: a couple of parents noted that they spent time with the teachers at 6th grade orientation and closely after at Open House. It was suggested that 6th grade students are oriented to the building and classes at orientation and then they can meet and speak with teachers at the Open House. Parents would also like to have an evening option for 6th Grade Orientation. This information to be shared with Ms. Martel.
 - b. Spirit Wear/Tshirt Orders-Sept.7th is the deadline. Officers explained how we have been handling the spirit wear selling process.

3. Next Projects

- a. Tentative Plan this school year was shared. We will be giving four mini-grants to school groups. We will do Staff Appreciation activities in May. We will have 2 parent education nights in Winter.
 - b. Conferences table in October-We do not have dates/times yet. We will send out an email with dates/times when we receive them to ask for volunteers for our PTSA table.
4. Next meetings
- a. Wednesday, 10/3/18 at 5:30 p.m.
 - b. Wednesday, 11/7/18 at 5:30
- *School Engagement Meetings will follow PTSA meetings at 6:30 p.m. each month.
5. Any questions, comments, concerns, and/or ideas

Meeting minutes respectfully submitted by:

Sarah Edmonds Harris, MSL PTSA Secretary

09/06/2018